



## Executive Director, National Association of City Transportation Officials

### Job Description

In recent years, NACTO cities have been at the forefront of transportation implementation around the country. Just a few of the results of this innovation are:

- New York City built 200 bicycle lane-miles in 2 years, resulting in a 38% increase in bicycling
- Portland has improved and maintained its bicycle network for several years and now boasts a bicycle mode share of 5 percent
- Los Angeles has the most extensive bus rapid transit system in the U.S.
- San Francisco has instituted a city-wide "Transit First" policy that is guiding project selection and street prioritization around the city

There are many other examples of accomplishments from NACTO member cities around the country, and many more projects are in the planning stage. However, cities need a federal program that will at least allow, if not promote, these projects if we are to succeed. The executive director will be the face of NACTO in national discussions as we seek to move federal policy to support the member cities' transportation programs.

The NACTO coalition is made up of city transportation officials from around the country who are interested in improving federal transportation policy and implementation. This includes changing federal fund eligibility and set-asides to promote city transportation projects, increasing the amount of federal funding available, and improving the set of regulations and guidelines that dictate how projects are designed and funded.

The successful applicant will work closely with NACTO board members and their staffs to shape policy recommendations, policy documents, and events. Specific job tasks will include: working closely with NACTO partner organizations on federal legislation; organizing Capitol Hill visits for NACTO members; drafting policy documents and reports; working with funders; and working to include NACTO members in congressional hearings. The position will also include administrative oversight for the organization.

### Desired Qualifications:

One year or more of experience working on Capitol Hill as staff or advocate is highly desirable. Substantive experience with transportation project or program implementation with federal funding is also highly desirable.

### Minimum Qualifications:

The applicant should have a Master's degree or equivalent work experience in public policy, urban planning, or related field, and a minimum of three years experience in transportation policy or a related area. The applicant should have experience with organizing events and working within coalitions, and should be able to work independently and manage multiple tasks at the same time.

**Salary and benefits:** Full benefits. Salary commensurate with experience.

### About NACTO

The National Association of City Transportation Officials (NACTO) is a 501(c)3 non-profit that brings together transportation officials from major cities across the U.S. to exchange best practices information and work with federal policy-makers. The organization was founded in 1996 with a core of five cities, and has grown to fourteen cities. The current President of the board is Transportation Commissioner Janette Sadik-Khan of New York City.